


Shah Satnam Ji College of Education, Sirsa.

Institution Has Guidelines Regarding Redressal Mechanism

- The college has a Grievance Redressal Cell for dealing with any sort of grievance that students may encounter. Grievances of students, if any, are brought to the notice of the Head of the institution, and the issues are amicably and promptly solved.
- The college management is also considerate about any issues that might need their attention and intervention.
- The college has a functional Grievance Redressal Cell which takes care of the student's social, moral, emotional and psychological needs and issues.
- Suggestion boxes are kept in the campus in which the stakeholders can put their grievances/complaints. The authority will go through the same and tries to solve if possible.
- Stakeholders can bring their grievances to their class teachers and mentors. Students have student council through which they give representations to the principal.
- Any grievance/ complaint received by the stakeholders is discussed by the grievance redressal committee to arrive at a concrete solution.
- The Grievance Redressal Cell intends to find solutions for problems like any kind of physical or mental harassment, complaints regarding class room teaching, classroom management, completion of syllabus, teaching methods etc.
- The Grievance Redressal Cell holds periodical meetings and takes steps to redress the grievances.
- The Committee is constituted by the Principal. Dr. Charanpreet Kaur is the Convener of the cell and five teachers are members of it.
- Anyone with a genuine grievance may approach the members in person, or in consultation with the Principal. In case the student is unwilling to appear in self, grievances may be dropped in writing at the grievance box earmarked for the purpose and hoisted beside the Central Library Reading Room.
- The feedback form, complaints from student council as well as e-mails are other means to identify the complaints of the students.



**Principal
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